

There were present:

Committee Members

Andrew Scott - Chair  
Scott Bailey  
Amy Kohnstamm

Staff and Other Attendees

Kara Bradshaw - Executive Assistant, Board of Education  
Stephanie Soden-Back - Executive Chief of Staff  
Marina Creswell – Senior Director, School Modernization  
Rosanne Powell - Senior Board Manager  
David Roy – Interim Senior Director, Communications  
Susan Zoller – MGT Consulting Group  
Lisa Tyler – Portland Parks and Recreation  
Dan Jung – Chief Operating Officer  
Jamie Hurd – Project Manager  
Steven Weeks – BORA Architects  
John Lyons – Senior Project Manager  
Jackson Weinberg – District Student Council  
TaeViondre Thomas – District Student Council  
Rita Moore – Board Director  
Richard Kaselow – AECOM  
Brian Holmes – AECOM  
Darren Lee – Project Manager  
Heidi Bertman – Project Manager  
Ayana Horn – Project Manager  
John Burnham – Temporary Senior Director of Health and Safety  
Tanja Hopmans – Project Manager  
Cynthia Le – Chief Financial Officer  
Mary Mertz – Director of Special Education  
Scott Perala – Bond Program Manager  
Natasha Grannis – Executive Assistant, Office of School Modernization

Acknowledgement of minutes

The following minutes were available and acknowledged: November 21, 2020. December 04, 2020.  
December 19, 2020. January 16, 2020.

Educational Suitability Report Overview

Susan Zollar and Richard Holmes presented an overview of the Educational Suitability assessment that was completed. She stated that a suitability assessment is a determination of how well the school can accommodate the programs that are in the school and how learning occurs in the space. They began by looking at the Educational Specifications (Ed Specs), interviewed each school principal, and then toured each school. She shared an overview of the four components of the assessment, which are the learning environment, size, location, and stuff (storage and fixed equipment). The results were sent to the

report. They also looked at the district as a whole in each category (such as technology, meeting spaces, learning environment, art rooms, etc.). She provided a few comments on the results, noting that K-8 schools tended to score the lowest because the space was not designed to accommodate both an elementary and middle school, middle schools tend to have the highest suitability percent because they schools were typically originally designed to be middle schools, and that high schools varied greatly. Board Directors asked clarification questions regarding the report.

#### Facility Assessment Services Report

Richard Kaselow provided an overview of the Facility Assessment Services Report, noting that the process is based on communication and preplanning. The assessment is focused on inventory and a condition, including how assets are being maintained, and how to prioritize funding. He noted that they completed a visual assessment of each school (no mechanical, chemical assessments). The data collected will be shared soon. They identified Americans with Disabilities Act (ADA) upgrades and issues still outstanding, noting that strides have been made but that there are still outstanding needs. Brian Holms shared an overview of their cost estimation. Cost estimation includes a typical accuracy range, does not include contingency, design, nor co (es)-8 ( R)-2.9 (e)-19 (e)-19 (e)-19 (-12e)-19 (-12)-12.1 (not)- (,)-1.1e(ng h)-e-

